**UNOFFICIAL MINUTES OF WALHALLA CITY COUNCIL**

**MEETING MONDAY APRIL 7, 2025**

President Kalis called the regular meeting of the Walhalla City Council to order at 7:01 P.M., Monday April 7, 2025 at City Hall.

Council Present: Schill, Dumas, Carpenter, Horgan, Jackson

Absent: Mayor McDonald

Others Present: Kent Dalzell, Alan Klitzke, Rebecca Davis, Jeff Amoth, Pauline Amoth, Christopher Trupe, Justin Dearinger, Austin Dearinger, Heather Lafferty, Mitch Lee, Shon Horgan, Emily Carpenter, Dean Jackson, Mr. Larry DuBois, Auditor Cook

Motion by Carpenter to approve the minutes from the March regular meeting as read. Second by Jackson. Ayes, all. Motion passed. Motion by Schill to approve the minutes from the March 10, Police, Fire, and Traffic Committee Meeting as read. Second by Dumas. Ayes, all. Motion passed. Motion by Schill to approve the minutes from the March 26, Police, Fire, and Traffic Committee Meeting as read. Second by Jackson. Ayes, all. Motion passed.

Rebecca Davis addressed the council requesting street closure for the normal parade route on Saturday July 5. Motion by Carpenter to grant street closure for the July 5th parade route. Second by Horgan. Ayes, all. Motion passed.

Alan Klitzke addressed the council regarding nuisance cats in his neighborhood. Ordinance was reviewed stating all dogs and cats in the city shall be licensed with the city and a fee paid. The council was in agreement that an overpopulation of cats does exist. The Board of Health Committee will meet to discuss options of remedying this issue properly.

Kent Dalzell addressed the council stating that the cemetery board would like to continue to have the city auditor manage the financials.

A phone call was made to Blair Ransom regarding the conditional use permit for a proposed cell phone tower with a hearing to be set to at the May 5th meeting.

Motion by Horgan to approve the financial report. Second by Dumas. Ayes, all. Motion passed.

**Communications:**

**Farmer’s Market**: Questions were received regarding any fees associated with hosting the farmer’s market. It was stated that any food trucks would need to pay the transient merchant permit fee.

**Cheryl Anderson Letter:** Letter was reviewed from Mrs. Anderson requestingassistance with costs incurred due to a water break at her residence. Mr. DuBois stated that legally the city cannot use public funds to help recoup a loss as the city was not found negligent. Mr. DuBois will draft a letter of response to this request.

**Dakota Animal Care:** The pet vaccination clinic is set for Saturday May 10th from 9:00 a.m.-11:00 a.m. at the firehall.

**Dan Fischer:** Fischer Engineering would like to make a donation to the Swimming Pool project. Inquiry as to a donation plaque or brick listing donors. It was confirmed that a plaque or brick program listing donors will be incorporated into the finished project.

**Jessica Reidhammer:** Letter from Walhalla Demolition Derby requesting use of industrial park. Motion by Carpenter to approve the use of the industrial park upon proof of event insurance. Second by Jackson. Ayes, all. Motion passed.

**Connie Longtin:** The city was approached about the validity of a fixed rate utility bill being received at 506 7th St. It was decided that per city ordinance this utility bill is valid and correct.

**Application for Abatement:** An application for abatement was received from Duane Schurman. Motion by Jackson to pursue a continuance and address this at the tax equalization meeting. Second by Horgan. Ayes, all. Motion passed.

**Committee Reports:**

**Municipal Services, Building Permits, Streets, and Alleys:**

Motion by Carpenter to extend the current contract with Valley Landfill for one month. Second by Schill. Roll Call: Carpenter, yes; Horgan, yes; Schill, yes; Dumas, yes; Jackson, yes. Motion passed. USDA skid steer grant discussed. Decision was made to not pursue the grant at this time. Motion by Carpenter to approve the building permit application submitted by the Walhalla Fire Dept. Second by Schill. Ayes, all. Motion passed.

**Police, Fire, and Traffic:**  Motion by Jackson to hire Desirae Borho for the position of police officer at a salary of $53,976.00 with benefits under the condition of licensing. Second by Dumas. Roll Call: Carpenter, yes; Horgan, yes; Schill, yes; Dumas, yes; Jackson, yes. Motion passed. A letter from the Walhalla Fire Dept. requesting funding for purchasing of SCBA equipment was discussed. It was decided to wait until after the Rural Fire Board meeting to discuss possible cost-share opportunities.

**Financial & Economic Development Corp:**  Discussion on receiving Prairie Dog Infrastructure funding with possible areas to utilize these funds being gate valve and hydrant replacements.

**Board of Health, City Buildings, and Recreation:** Motion by Schill to purchase a garage door opener at the fire hall. Second by Horgan. Roll Call: Carpenter, yes; Horgan, yes; Schill, yes; Dumas, yes; Jackson, yes. Motion passed. Swimming pool funding sources discussed.

Motion by Carpenter to approve all bills presented. Second by Dumas. Roll call: Carpenter, yes; Horgan, yes but abstaining from Bank of ND Bill; Schill, yes; Jackson, yes; Dumas, yes. Motion passed.

**Old Business:**

-**Sidewalk bid opening**: President Kalis opened the bid received by Schurman Concrete LLC. with a bid of $11,942.00 for removal and replacement of sidewalks and steps at police station, as well as an additional option of $1,100.00 to fill in next to firehall and to make the west side match. Motion by Schill to accept the bid from Schurman Concrete LLC for a total amount of $13,042.00. Second by Dumas. Roll Call: Carpenter, yes; Horgan, yes; Schill, yes; Dumas, yes; Jackson, yes. Motion passed.

-**Lawnmower bid opening**: President Kalis opened the bid received from Ironhide Equipment Inc. with a bid of $14,500.00 for a Gravely PT672 mower. After $1,800.00 trade-in final sale is $12,700.00. President Kalis opened the bid received from John Deere with a bid of $14,950.00 for a John Deere Z970R ZTrak W/72 mower. After $2,000.00 trade-in final sale is $12,950.00. President Kalis opened the bid received from Acme Equipment with a bid of $12,166.18 for a 72” Toro 74024 ZMaster 4000 mower. After $3,800.00 trade-in final sale is $8,366.18. Motion by Schill to accept the bid from Ironhide Equipment Inc. for $14,500.00. Second by Jackson. Discussion held on trade-in and reasoning to choose a Gravely mower. Schill amended his motion to accept the bid from Ironhide Equipment Inc. for $12,700.00. Second by Jackson. Roll Call: Carpenter, no; Horgan, yes; Schill, yes; Dumas, yes; Jackson, yes. Motion passed.

-**Skid Steer bid opening**: President Kalis opened the bid from Ironhide Equipment Inc. with a bid of $79,477.18 for a Bobcat T770 Track Loader. President Kalis opened the bid from Acme Equipment with a bid of $76,263.21 for a Kubota SVL97-2HFCC. President Kalis opened the bid from John Deere with a bid of $101,300.00. for a John Deere 333 P-Tier Compact Track Loader. President Kalis opened the bid from Butler with a bid of $86,975.00 for a Cat model 299D3. Motion by Schill to accept the bid from Ironhide Equipment for $79,477.18. Second by Dumas. Roll Call: Carpenter, no; Horgan, no; Schill, yes; Dumas, yes; Jackson, no. Motion defeated. Motion by Schill to accept the bid from Acme for $76,263.21. Second by Carpenter. Roll Call: Carpenter, yes; Horgan, no; Schill, yes; Dumas, yes; Jackson, no. Motion passed.

Motion by Carpenter to adopt the State of North Dakota’s Deferred Compensation Plan. Second by Horgan. Ayes, all. Motion passed. Update was given on Tetrault Trust agreement. It is waiting on the mayor and auditor’s signatures. Motion by Horgan to approve the second reading of the UTMA Franchise Agreement. Second by Schill. Ayes, all. Motion passed. Motion by Horgan to enact the UTMA Franchise Agreement. Second by Jackson. Ayes, all. Motion passed. Discussion held on Energy Efficiency Grant. The savings analysis on window replacement will not meet the grant requirements. Discussion on moving forward with window replacements without the grant was held. Motion by Schill to advertise for bids for the replacement of windows at the legion in the official newspaper for a period of two weeks. Second by Jackson. Ayes, all. Motion passed.

**New Business:** Recall Ballot discussion held. Sealed envelopes were presented to determine name placement on the ballot. Heather Lafferty was chosen to open the envelopes with the results of Karen Dumas being placed as top name and Justin Dearinger being placed as bottom name. Motion by Jackson to approve the ballot as presented. Second by Schill. Ayes, all with Dumas abstaining. Mr. DuBois will contact the Cavalier Chronicle for ballot printing and notice of election publication. The legion was suggested as the polling place with polls to be open from 11 a.m. – 7:00 p.m. Tuesday June 03. Motion by Carpenter to set the Board of Equalization meeting for April 28, 2025 at 7:00 p.m. at city hall.

**Other Business:** Motion by Horgan to approve liquor license transfer of Jackson’s Bar to Blu Soul Design on May 4, 2025. Second by Dumas. Ayes, all with Jackson abstaining. Discussion on Saturday landfill hours held with open hours to resume starting Saturday April 19 from 9:00 a.m. – 1:00 p.m. City works crew will set the date for Spring cleanup week. Discussion held on Arbor Day and Tree City USA program.

Motion by Jackson to adjourn. Second by Carpenter. Ayes, all. Motion passed. Meeting adjourned 9:52 P.M.

Raela Kalis\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Michael Cook \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Council President Auditor

April 7, 2025